

CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2016/17

Annual Council - 10 May 2016

Report of Chief Officer Corporate Services

Status: For Consideration

Key Decision: No

Portfolio Holder Cllr. Fleming

Contact Officer Vanessa Etheridge Ext. 7199

Recommendation: That the Calendar of Ordinary Meetings for the municipal year 2016/17 be confirmed.

Introduction

- 1 The draft calendar of meetings for the municipal year 2015/16 was agreed at Council on 16 February 2016 to go forward to the meeting of Annual Council for formal adoption.
- 2 The calendar avoids meetings on Mondays and Wednesdays, except for one Licensing Committee and One Housing and Community Safety Advisory Committee on a Wednesday. It also attempts to keep meetings away from school holidays as much as is possible, and apart from Development Control Committee keeps August free of formal meetings. In order to avoid adding meetings later in the year, the three weekly cycle of Development Control Committee meetings have been retained.
- 3 Whilst best endeavours will be maintained to avoid evening meetings on Mondays and Wednesdays it may be necessary to look at these dates if additional meetings are called. All additional meeting dates are set up in consultation with the relevant Committee Chairman.
- 4 Since the meeting in February 2016, there have been a few small changes agreed with the relevant Chairmen and communicated to all Councillors.

Conclusion

- 5 It is the responsibility of the Annual Meeting of the Council to confirm the Council's calendar of meetings for the oncoming year.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement.

The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

Equality Impacts

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Conclusions

Members are requested to consider the attached draft Calendar of Meetings and recommend it to the meeting of Annual Council for formal adoption.

Appendices

Calendar of meetings for the municipal year
2016/17

Jim Carrington-West
Chief Officer Corporate Services